



EUSTIS SCHOOL DEPARTMENT
TUESDAY, AUGUST 11, 2026
5:00 P.M.
MINUTES

Jeff Brickley	Chair	Term 2028
Sarah Strunk	Vice Chair	Term 2029
Jamie Ilsley		Term 2027
Jed Whiting		Term 2027
Bret Gundlah		Term 2028

- I. Call to order** - Jeff Brickley, Chair
Jed & Sarah absent
- II. Pledge of Allegiance**
- III. See if the Board will approve the minutes of the 6/2/26 Board Meeting?** - Jamie motioned to approve, Bret seconded, vote in favor 3-0
- IV. Adjustments to the agenda** - additional action items for plowing contract, disposal of old bus, and purchase of new bus
- V. Welcome Guests:**
- VI. Principal's Report**
 - School Updates from Tabitha
 - bus issues with only 2 buses, during sports season may need to cancel one afternoon trip
 - replacement quote for new bus does not include camera and radio costs
 - start date for students 8/26, staff 8/24
 - Tabitha did a week long Zoom class for Restorative Practices, explained details
 - David Duval from Franklin County Sheriffs to do class on active shooter training
 - LEAD grant to replace one waterfountain
 - June Tabitha sent in for her Superintendents certification
 - Josh Whiting to full time status as night custodian
 - current enrollment 84 students
 - Student Handbook - needs updating after policy updates
 - Shawn will be looking for help with new Pavillion roof
 - JICK cell phone policy updated and meets new State standards
- VII. Superintendent's Report**
 - Josh Whiting to full time status as custodian already showing great benefits
 - 2 Bus quotes only \$3000 difference, bus \$151,800 + cameras \$6,000
 - down 5 students (estimate loss in funding \$50,000)
 - small van not an option to use to transport students home (no lights or seatbelts)
 - not a good plan to have to cancel afternoon runs

- \$25,000 in bus fund / \$285,000 in emergency fund / \$102,000 in facilities fund
- bus purchase option 1: \$25,000 bus fund + \$75,000 emergency fund + financing balance at cost of \$15,000 per year for 5 years
- bus purchase option 2: pull out total and purchase bus in full
- plowing contract needs to go out to bid, bids due back by 10/6th, open at 10/13th meeting, Lori to post on Facebook/Website/businesses
- disposal of bus #16 - option 1: put out RFP for purchase, option 2: donate to fire dept. For training
- Once school back in session board to start back reviewing and updating policies

VIII. School Chair's Report - reminder to board members to look at warrant email on Thursdays

IX. Public Comment

- Bret - public mentioning school start day very early any possible changes next year
- Tim - school schedule very dependant on the High Schools schedule
- Bret - public mentioning remote snow days to prevent extra days at end of year
- Tim - the bigger schools can do this because they can absorb the cost of providing lunches on remote snow days

X. Action Items

1. To see if the board will hire Lori Durrell as the Administrative Assistant - Tim had prior board approval - Bret motioned to approve, Jaime seconded, vote in favor 3-0
2. To see if the board will hire Norma Parkinson as a FT Ed Tech III - CDS will reimburse for 3 days/week this year - Bret motioned to approve, Jaime seconded, vote in favor 3-0
3. To see if the board will hire Thomas Keen as boys soccer coach and Stephanie Kot Keen as the girls soccer coach for the 2026/27 school year - Bret motioned to approve, Jaime seconded, vote in favor 3-0
4. To see if the board will accept the resignation of Keri Brewer, kitchen assistant - Tim states no need to replace right now - Bret motioned to approve, Jaime seconded, vote in favor 3-0
5. To see if the board will hire Danielle London as a long term sub for Pre-K/K for teachers maternity leave - Bret motioned to approve, Jaime seconded, vote in favor 3-0
6. To see if the board will approve updates as written to policy JICJ cell phone use - Bret motioned to approve, Jaime seconded, vote in favor 3-0
7. To see what to do with bus #16 - RFP to sell with deadline for bids as 10/6th, if none received then check into donation to fire department - Bret motioned to approve, Jaime seconded, vote in favor 3-0
8. To see if the board will approve the purchase of a new bus - \$85,000 down payment / 5 year financing / pay off sooner if funds become available - Bret motioned to approve, Jaime seconded, vote in favor 3-0
9. To see if the board will approve the RFP for the plowing contract - Bret motioned to approve, Jaime seconded, vote in favor 3-0

Xi. Adjournment - meeting adjourned at 5:50 pm