

EUSTIS SCHOOL DEPARTMENT
TUESDAY, September 9, 2025
5:00 P.M.
MINUTES

- I. Call to order – Jeff Brickley, Chair**
- II. Pledge of Allegiance**
- III. See if the Board will approve the minutes of the 8/12/25 Board Meeting? J. Ilsley motioned to approve. J. Whiting seconded. All in favor 5-0**
- IV. Welcome Guests:**
- V. Principal's Report**
- 1. School Updates – Tabitha reported it has been a good start to the new year. Gr. 6-8 are headed to the Flagstaff Huts tomorrow for an over night trip.**
 - 2. Tabitha mentioned to the board that Jesse in the Library posts each week what is happening for the week on the Website and Facebook page.**
 - 3. On September 30, Re-Tree will be at school to plant the trees in the apple orchard.**
 - 4. October 2, is the date for the Harvest Fest from 4:30-6:30.**
 - 5. Tim and Tabitha recently went to the bank to make changes to the account to reflect Tim as the new Superintendent.**
 - 6. Enrollment by town as of today: 91 total**
 - 41 Eustis**
 - 32 CV**
 - 7 CP**
 - 6 KG**
 - 5 UT**

Tabitha also reported that numbers in the future are low with Pre-K, K and Grade 1 all having 4 students in each class at this time.
- VI. Superintendent's Report**
- Tim reported that he recently attended an MSMA training which he found very valuable. Tim also inquired about the Western ME Regional Service Center and to possibly join this group.**
- The audit is in for June of 2024 – no red flags - all good.**
- The MSMA Conference takes place on October 23-24 at the Augusta Civic Center. Kathy will get more information on the agenda each day and the cost.**
- Tim also mentioned the Drummond Woodsum Conference/Annual Legislative Update. Tabitha will plan to attend.**

Board Policy

- 1st Read – DJH – Purchasing and contracting: Procurement Staff Code of Conduct**
- DJ – Bidding/Purchasing Requirements**
- JLCB – Immunization of Students**
- BEDH – Public Comment at School Board Meetings**
- EBCA – Comprehensive Health & Safety Emergency and Management Plan**

The board will review the above policies and update if needed and approve at the next board meeting on 10/14/25. It was noted that Eustis School Committee and/or Flagstaff Regional School Unit will be replaced on all policies with Eustis School Department.

**2nd Read – BGR – Policy Adoption Procedure – reapprove
BBA - Revisit – current policy – reapprove**

*** The board did reapprove and make any changes that were needed. (See Action Items.)**

Snow days – Cancel or Remote – There was some discussion on how to handle Snow Days for this year. It was decided to start with cancelling school and revisit this if we go through snow days quickly and need to do some remote days as not to extend the calendar.

- VII. School Chair's Report – If any board members are interested in attending the MSMA Conference in October, let Kathy know.**
- VIII. Public Comment**
- IX. Adjustment to the Agenda – It was noted that Sarah and Jeff are not available for the next board meeting. Jeff will call in for the meeting. Jamie, Jed and Brett will be present.**
- X. Action Items**
- 1. To see if the board will adopt BGR as written? J. Whiting motioned to approve. J. Ilsley seconded. Vote in favor 5-0.**
 - 2. To see if the board will approve to change the wording on policies to Eustis School Department and not Eustis School Committee or Flagstaff Regional School Unit? J. Whiting motioned to approve. B. Gundlah seconded. Vote in favor 5-0.**
 - 3. To see if the board will approve BBA with the removal of H from the description? S. Strunk motioned to approve. J. Whiting seconded. Vote in favor 5-0.**
- XI. Adjournment : Motion to adjourn at 6:00 p.m. by J. Whiting. Seconded by B. Gundlah. Vote in favor 5-0.**