

**EUSTIS SCHOOL DEPARTMENT  
TUESDAY, DECEMBER 12, 2017  
MINUTES**

**I. Call to order – Sarah Strunk, Chair  
J. Brickley absent.**

**II. Pledge of Allegiance**

**III. See if the Board will approve the minutes of the 11/14/17 Board Meeting?  
D. Richards motioned to approve. S. Fotter seconded. Vote in favor: 4-0**

**IV. Welcome Guests**

**V. Superintendent's Report**

**1. Construction Update: The construction on the front entrance overhang did not take place this summer as scheduled. There was a scheduling conflict and the point man took on another position. The construction will take place next summer while school is not in session.**

**2. Increase substitute teacher pay: To be competitive with surrounding districts, we would like to increase the substitute pay from \$60 - \$65.00 per day to \$65.00- \$70.00 per day. We will then increase the substitute pay again this July.**

**3. Heating System: Mike Frost along with J.E. Carson have been working in stages to get our heating system working and distributing heat properly. J.E. Carson is one of the few companies that work on commercial heating systems. The company is costly but very thorough. The heating expenses will come from capital reserve.**

**4. Region #9 Business Office: Mike received a call from the Director of Region #9 letting us know that they will be dropping us as our business office effective July 1. About a month ago, Mark Roy, from our auditor's office, warned Mike that the audit was going to be costly due to inefficiencies at the business office. Mark offered administrative help from their office and thought they could provide this service for less money than what we are currently paying. We would have to secure another agency to perform the audit and also contract out for payroll. Mike will meet with Mark Roy on January 8th.**

**5. Mike reported that he received good news regarding the extension of his superintendent certification. Mike has all the qualifications to file for an extension. Prior to his certification expiring, Mike will file for an extension which will cover him for two additional years without having to take any extra courses.**

**VI. Principals Report**

**1. Art Teacher Replacement: Barry asked the board for approval of hiring Anne Flight as our Art teacher replacement for the rest of this year. The kids have warmed up to her and she will be a great addition to our school. Anne will attend the next board meeting so that the board can meet her. Anne was highly recommended by many. We are excited to have her join us.**

**2. School updates: Man-Cave had their first successful meeting at the Spillover Motel with the topic being trapping and furs. The next Man-Cave meeting, Jim Danalla from Mt. Abram High School will be present to discuss "robotics".**

**Student Wellness Committee has met 3 or 4 times. One of their suggestions was to mix up lunch and have students sit with other students that they normally don't sit with. There is also a Law Enforcement Day scheduled to promote that it is ok for the police to be in our building.**

**Ski/Skate will begin after vacation. We are trying to get more parents engaged in chaperoning on Friday afternoons.**

**Sugarloaf has extended the \$15.00 Sunday afternoon ski pass again for this year. We have scheduled 4 Sundays that our bus will transport parents/students who sign up for the Sunday afternoon ski session. The bus will depart from Stratton School at 11:30 and head to the mountain. Pickup time will be at 4:00.**

**Mike Cain, Maintenance/Custodian, will be leaving us at the end of January. He has taken on another job. We have hired a replacement and he is working on getting his bus driver's license.**

**VII. School Board Chair's Report: Sarah noted that two board members are up for election; Casey Cote and Dave Richards. Sarah also reviewed the primary roles of the school board, which are:**

- 1. Create, edit and approve policy**
- 2. Hiring of superintendent**
- 3. Negotiations with teachers**

**VIII. Public Comment**

**IX. Discussion Items**

**1. FERPA: The board discussed FERPA (Family Education Rights Privacy Act) and scenarios were given for discussion.**

- 2. Adjustment to the Agenda - NA**

**X. Action Items**

**1. To see if the board will increase substitute teacher pay from \$60-65/day to \$65-\$70/day? C. Cote motioned to approve. S. Fotter seconded. Vote in favor: 4-0**

**2. To see if the board will approve the hiring of Anne Flight as substitute Art Teacher? S. Fotter motioned to approve. D. Richards seconded. Vote in favor: 4-0**

**XIII. Adjournment: The meeting adjourned at 6:25.**