

**EUSTIS SCHOOL DEPARTMENT**

**TUESDAY, AUGUST 14, 2018**

**5:30 P.M. - MINUTES**

**I. Call to order – Jeff Brickley, Director  
S. Strunk and S. Fotter absent**

**II. Pledge of Allegiance**

**III. See if the Board will approve the minutes of the 6/12/18 Board Meeting? C.Cote motioned to approve. Seconded by D.Richards. Vote in favor: 3-0.**

**IV. Welcome Guests**

**Introduction of Taylor Scott, Ed. Tech. who was hired at the last meeting. She will be working in Grade 2 with Sheila Lecander.**

**Introduction of Greg Siekman, Ed. Tech. who is recommended to be hired for the Ed. Tech. position in Grade ¾ working with Anna Beaulier.**

**V. Superintendent's Report**

- 1. Board Policy Review- Sharon Burnell and Jean Gutman have offered their help in reviewing the board policy. Kathy will get in touch and make sure that they go through Barry first and then the board would vote on the finished product.**
- 2. Budget - Mike reported on the budget for year end and we have spent less than budgeted as well as brought in more as revenue as budgeted. There is enough that we can make a deposit into the reserve account for next year.**
- 3. Roof Construction – We received notice that a subcontractor that we secured to get the roof ready for construction was unable to help as they were two weeks behind. Our crew, Mike Frost, Jim Bellwood, Mat Horton ripped off the old roof extension and prepared the roof for the roofing company. The construction crew thought that the roof would be completed in two weeks.**

**Mike thanked our crew for a job well done which has saved us money. With that savings, we have begun the process of replacing the lighting in the building with LED lights, which there are grants and rebates for reimbursement. It was also noted that the light fixtures that are removed from the school would be sold on e-bay.**

**VI. Principals Report**

- 1. School Updates – Barry echoed what Mike said about our crew and that the roof should be done by the start of school.**
- 2. Draft of Student Handbook – Barry was hoping for a draft to be presented to the board this evening but would like it done well and not rushed. He plans to provide a draft at the September meeting.**
- 3. Emergency Plan - Barry noted that the plan will be reviewed and revised and submitted to the board sometime this fall.**
- 4. Surplus of Goods – Barry noted that we have a fair amount of clutter and valuable items around the building and was asking the board for permission to dispose of. We are hoping to hold an afternoon “yard sale” during a soccer game to sell some of these items that are of no use to us but could be used at home.**

**VII. School Board Chair's Report**

## **VIII. Public Comment**

### **IX. Discussion Items**

- 1. Hiring of a Special Ed. Director – Jessica Milligan resigned from her position due to family issues. Barry recommends that the board approve the hiring of Amy McDaniel. Amy is the Special Ed. Director in Milford four days a week. Amy would be with us on Fridays. She is from Newport and plans to come to Stratton, weather permitting. Amy is also familiar with the Federal Review process which will take place in Stratton this year.**
- 2. Hiring of Boys & Girls Soccer Coach – Barry recommends that the board approve the hiring of Steve Arner and Lee'Ann Delcourt as Soccer coaches returning again this year.**
- 3. Bank- Mike reported that we are starting the procedure to transfer our funds from Skowhegan Savings to the new bank in town: Franklin Somerset Federal Credit Union. We will have two accounts at this bank: Student Activity Account as well as the regular budget account. The authorized personnel to write checks or withdrawals are:  
Michael Shea, Superintendent  
Barry London, Principal  
Marc Roy, Business Manager**
- 4. Candy Rewards - Mike noted that we do use as rewards sometimes but very little. We do not over do and do very little cupcakes or sugared snacks.**
- 5. Adjustment to the Agenda**

### **X. Action Items**

- 1. To see if the board will approve the hiring of a Amy McDaniel as Special Ed. Director? C. Cote motioned to approve. Seconded by D. Richards. Vote in favor: 3-0.**
- 2. To see if the board will approve the hiring of Steve Arner and Lee'Ann Delcourt as Boys and Girls Soccer Coach? D. Richards motioned to approve. Seconded by C. Cote. Vote in favor: 3-0.**
- 3. To see if the board will approve the hiring of Greg Siekman as an Ed. Tech? D. Richards motioned to approve. C. Cote seconded. Vote in favor: 3-0.**

## **XIII. Adjournment – Meeting adjourned at 6:08.**