

**EUSTIS SCHOOL DEPARTMENT
TUESDAY, JUNE 14, 2016
5:30 P.M. - MINUTES**

- I. Call to order – Sarah Strunk, Chair**
- II. Pledge of Allegiance**
- III. See if the Board will approve the minutes of the 5/10/16 Board Meeting?
J. Brickley motioned to approve. D. Richards seconded. Vote in favor: unanimous.**
- IV. Welcome Guests**
- V. Superintendent’s Report – Mike let the board know that we have received the Deed and it has been transferred in the Franklin Registry of Deeds.**
 - 1. Business Office Update: The meeting with SAD #51 and Region #9 went well on Monday. Region #9 uses the same software as SAD #51. Mike and Kathy will have one final meeting with #51 on Thursday at 1:00 in Cumberland. Hoping for a smooth transition.**
 - 2. Budget Vote: We are ready to go for a fourth year! Mike let the board know that next year teacher contract negotiations will take place.**

Principal’s Report

- 1. School Update: Barry informed the board of the last delivery of musical instruments was accepted which totals approximately between \$6-\$10,000 worth of musical instruments. These instruments were received from non-profit group called “Music That Moves Me”. Gail Russ will provide us with an inventory of what we have. We do have more than we can use and we may possibly reach out to Rangeley and share resources.**

Through the PEP Grant we also just recently received a 10 x 20 ft. storage shed built by Kenric Charles on site. This shed will house sporting goods, after school supplies and P.E. supplies not currently in use.

The Professional Development Committee met today on summer literacy training.

There will be a change over of computers this year which will save us approximately \$17,000 over the next three years. A team from Apple came to the school recently and presented to staff and students. Apple will be available for one day per month for training class or staff support.

Barry is offering a Guide practice date, for those interested in becoming a Maine Guide. This will take place on June 20 for 1 – 3 hours. Jeff B. and Casey C. are interested.

Two staff members recently attended a Wilderness First Aid/CPR course.

Gr. 4-7 recently traveled to Oquossoc for boating and visited the Outdoor Heritage Museum.

Gr. 8 Promotion was last night with awards and speakers.

2. **PEPG Model Information – Final Draft:** We have received approval at the State level and now need to approve the final draft.
3. **Consider Continuing Teacher Contract:** Maria Logan, Art Teacher. Maria is scheduled for 2 days per week and she is usually here at least one more day each week, on her own. Barry recommends that the board approve a continuing teacher contract for Maria Logan.
4. **Disposal of surplus items:** For an Action Item, the board will be asked to approve the disposal of old textbooks, old technology supplies, etc. to free up some space for storage in the building. Some of the items could be given to the PTC to sell in their yard sale over Family Fun Days.

VII. School Board Chair's Report

1. **MSMA Board Training:** Sarah spoke with Earl Morse, from CV and Leah Stevens, from Coplin and they are interested in MSMA board training. Sarah will contact Kim Jordan from Kingfield for more information.

Sarah noted that school board members must complete a course of training on the Freedom of Access Law. One way to do this is to take a class or to do a thorough review of the material on the "Frequently asked Questions" page on the website. Once training is completed you should fill out a "Certificate of Completion" and bring back to Kathy/Mike for filing. This "Certificate of Completion" should be brought back to the next meeting in July.

Sarah also mentioned to the board that it would be beneficial if all members could plan to go to the MSMA conference in the fall, which is scheduled for October 27 & 28. The Superintendent's Conference is October 26th.

Stickers (9') with Stratton School logo have been ordered to place on our canoes and trailer for \$12.50 each. One sticker will also be sent to Mark Eastman for his canoe!

Sue Fotter asked Mike if he had heard anything else about the Trust Fund? Mike forgot to ask the attorney again, but will.

There was discussion on the disappointment of the Stratton School Celebration article and pictures provided not being in the Irregular as of yet. The Irregular received our information the Sunday following the celebration. There was discussion on sending articles/pictures to the Daily Bulldog.

This discussion brought up other discussions on the possibility of creating a school brochure and advertising our school more in the paper. Nicole Beers volunteered to help create a brochure before August. Casey Cote and Sue Fotter are willing to help as well. There was also discussion of advertising weekly, in the Irregular, with our sticker logo and to call Stratton School. Sarah will check with Heidi for pricing.

VIII. Public Comment

IX. Discussion Items

1. Adjustments to the Agenda

X. Action Items

- 1. To see if the Board will approve the final draft of the PEPG (Performance Evaluation Professional Growth) Model for Stratton School for State approval? J. Brickley motioned to approve. S. Fotter seconded. Vote in favor: Unanimous**
- 2. To see if the Board will approve the continuing teacher contract for a probationary teacher, Maria Logan? S. Fotter motioned to approve. C. Cote seconded. Vote in favor: Unanimous**
- 2. To see if the Board will approve of the disposal of surplus, textbooks, technology supplies, and sporting Items deemed by the Principal? D. Richards motioned to approve. J. Brickley seconded. Vote in favor: Unanimous**
- 3. To see if the Board will enter into Executive Session to discuss Personnel? (1 MSRA 405(6)(1) J. Brickley motioned to enter into Executive Session to discuss Personnel. C. Cote seconded. Vote in favor: Unanimous**

I. Adjournment: The meeting adjourned at 6:40 p.m.