

**EUSTIS SCHOOL DEPARTMENT
TUESDAY, MAY 10, 2016
5:30 P.M. - MINUTES**

- I. Call to order – Sarah Strunk, Chair**
- II. Pledge of Allegiance**
- III. See if the Board will approve the minutes of the 4/12/16 Board Meeting?
J. Brickley motioned to approve. D. Richards seconded. Vote in favor: Unanimous**
- IV. Welcome Guests**
- V. Superintendent’s Report**
 - 1. Business Office Update – Mike noted that we are still on track for the transition to Region #9 financial office. There is a change that #51 will do our payroll for June, per recommendation of the auditors.
Mike will communicate with Andover Superintendent and may meet with Region #9 to see what is needed to move forward.**
 - 2. Warrant – Warrant received from the attorney. The budget vote is Tuesday, June 7, at 6:00 at the Stratton Community Building. This will be the fourth year with no increase in the school tax. Mike discussed changes is Article 18, 19 and 20 with the board.**
- VI. Principal’s Report**
 - 1. School Update – The principal welcomed everyone to “crazy May”.**
 - **Baseball/Softball underway with our last 4 home games remaining**
 - **Gr. 4-7 College visit to UMF**
 - **Gr. 7-8 Raking Cathedral Pines for fundraiser**
 - **May 26 Barry and 8th grade student to Rangeley (check out school for possible transition next year)**
 - **May 31 Transition Day at Mt. Abram for 8th Grade**
 - **Stratton Lumber donation of lumber for benches out front**
 - 2. PEPG Model Information – The principal presented the PEPG process required by the state, including the involvement of the superintendent and school board and the work that has been during the school year. The board was presented with a draft copy of PEPG handbook. A final copy of the handbook will be provided in June.**
- VII. School Board Chair’s Report – Sarah noted that we will have the new logo stickers for next Saturday’s celebration. We will also have a large logo to officially unveil on Saturday.**

Sarah mentioned that she and Casey recently attended a PTC meeting and the topic of communication came up. There were concerns of notices that were sent home with students actually making it home and asked if Kathy could email and notify parents that the Web-site is being updated with the calendar and menu each month. Kathy will also electronically send important notices to parents.

Sarah mentioned that we should contact MSMA to hold a workshop for general guidelines for board members to be held here in Stratton. We could also invite Coplin Plantation and Carrabassett Valley chairs to see if they are interested in joining us for the workshop. Sarah will talk with board chairs and get back to Kathy/Mike to contact respective superintendents.

VIII. Public Comment

IX. Discussion Items

1. **Stratton School Celebration** – Kathy said that everything is on track for the celebration. There will be another meeting early next week to review final plans. It was decided that Mike would present the Deed to Sarah, board chair and Barry would unveil the new logo.
2. **Town Park and Pathway** – Dave Richards mentioned that the town recreation committee has met to discuss improvements at the Blanchard Ave Town Park. Peter Farnsworth has been consulted regarding the removal of some trees that are unhealthy. The school does use the town park on occasion with a note home to parents. It was noted that there is no liability for the school for students going to the park during the school day. It was also noted that there was hope that the town would not remove too many trees as this park is a nice shaded area for play.
3. **Adjustments to the Agenda**

X. Action Items

1. To see if the Board will approve the draft copy of the PEPG (Performance Evaluation Professional Growth) Model for Stratton School for State approval? J. Brickley motioned to approve. Seconded by D. Richards. Vote in favor: unanimous

XII. Adjournment – The meeting adjourned at 6:25.